

Questions and Answers

RFP-Instructional Temporary Classroom Teacher Services #011923 (January 12, 2023)

1. Can the district please clarify how needs for vendor supplied contractors will be disseminated to awardees post-award?
Answer: KMPS will coordinate service communication with the successful awardee(s), which may or may not include a vendor's substitute management system that can be used to auto assign contractors to vacancies as they become available.
2. When is the estimated contract award date, and how will the district communicate award status to vendors? **Answer: The estimated contract award date will be mid-late February 2023, and vendors will be notified of an intent to award estimated at no later than the end of January 2023.**
3. How many vendors does the district expect to award a contract to for the services requested in this solicitation? **Answer: KMPS reserves the right to award to one or more vendors.**
4. Can the district please provide incumbent information and current bill rates for contracts in place for similar services?
Answer: Vendor #1 Subs (licensed and unlicensed teachers) - \$175.80/day; long-term sub (11 or more consecutive days in same classroom) - \$293/day

Vendor #2 Subs (licensed and unlicensed teachers) - \$272/day - long term; Less than 9 weeks (short-term) - \$320/day
5. What is the expected amount of full-time, vendor-supplied Teachers needed during the 2022-23 SY?
Answer: Approximately 12 teachers per school day (estimating 3 absences per day per school - 4 schools)
6. Can the district please provide the total amount of full-time, vendor supplied Teachers utilized during the 2021-22 SY?
Answer: Approximately 12 teachers per school day (estimating 3 absences per day per school - 4 schools)
7. Can the district please provide the total amount of billing, broken down by vendor and classification, for all vendor-supplied Teachers utilized during the 2021-22 SY?
Answer: We don't have this information for SY21-22
8. Can the district please describe the supplies and materials that contracted providers will have access to at the district? (wifi, computer access, testing material, office supplies, etc.)?
Answer: Vendor will have access to the office supplies that are in the assigned classroom

9. What travel between schools is expected for these providers? **Answer: No**
10. Will the district review other SPED service classifications if submitted with the vendor proposal? **Answer: Please submit only the requested positions indicated in the RFP.**
11. What is the average caseload for the providers requested in this solicitation? **Answer: Additional context is needed for this question.**
12. Can the district please clarify the maximum weekly allowable hours approved for providers requested in this solicitation?
Answer: 40 hours per week
13. Why is the district putting this out to a RFP? Is the District open to working directly with a provider? **Answer: KMPS is seeking a contractor(s) for these services through an RFP process.**
14. How much liquated damages have been implemented over the past 3 years?
Answer: We do not have this information.
15. Is the District willing to negotiate on the conversion hours? **Answer: No**
16. Over the last two years, how many vendor-supplied teachers or other staff have converted to work through KIPP directly?
Answer: None.
17. Will the district accept contract exceptions? **Answer: KMPS is seeking proposals for service based on the RFP requirements.**
18. What is the district's internal recruitment process? **Answer: We have no internal recruitment process for substitute teachers.**
19. Who are your current vendors and what prices do they charge? **Answer: See question #4.**
20. Have these vendors been able to meet all of your service needs? **Answer: Yes**
21. Do you require resumes and/or licensure be submitted with the proposal? **Answer: Please see RFP, page 10, #3 (C Tab – Experience and Capabilities).**
22. Is there any financial penalty for a vendor not being able to fill a substitute position? **Answer: Please see RFP scope of services, page 14, for service requirements.**
23. What is the expected time frame to fill a substitute position? **Answer: So the position can be filled on the day of the absence, we like to have substitutes requested at least 1 day before the absence, when possible.**

24. Do vendors need to be able to provide all types of teachers mentioned in the bid documents, or can we bid on specific services? **Answer: We need sub teachers for day to day assignments and certified long term substitutes for positions lasting more than 10 consecutive days. Responding to all positions is required.**