



Questions and Answers

for

RFP – Security Services

RFP# - 020924

1. What are the current Officer wages?

The contractor controls officer wages and we do not see that information directly.

2. What is the current Officer bill rate?

The current officer bill rate is - \$18.00 for armed guards and \$14.50 for unarmed guards.

3. Does all security coverage need to be armed?

We prefer armed guards, but it is not required.

4. When can the special event calendar be shared where security will be needed?

We will provide the calendar of events at the beginning of the new school year. As events are added or changed, it will be communicated to you in advance.

5. Do you have a "Use of Force Policy"? If not, would you agree to use our Allied Universal "Use of Force Policy"?

KMPS does not have a current "Use of Force Policy". However, we default to the safety and security policies of the State of TN and Memphis-Shelby County Schools as our Local Education Authority. We would consider adopting Allied Universal's policy after review.

6. Who is your current Security Guard provider?

Universal Security, LLC is our current provider.

7. In your RFP you state pricing must be firm for the duration of the contract (page 6). What does that mean? How can the provider obtain annual increases?

This means that the vendor cannot increase prices above the proposed and agreed in an ultimate contract once established.

8. When will the contract be awarded?

The contract will be awarded after KIPP Board of Directors' approval. We anticipate this to occur by May 2024.

9. When will the newly contracted service begin?

We expect new services to begin July 1, 2024

10. Why have you issued this RFP?

We are currently piggybacking off a Memphis-Shelby County Schools Security Services agreement. We are exploring options to move away from this current contract to have our own Security Services provider and scope of services.

11. How will your decision be made?

We will use the bid evaluation form in which scoring will be based on the evaluation criteria in the RFP.

12. Can you share the current Scope of Work?

Please see Scope of Work from the MSCS RFP for Armed and Unarmed Guard Services. If you have additional questions, please refer to the MSCS RFP # 101221WA.

Basic qualifications and services to be performed are:

- a. Armed guard service – During the year, guards may be utilized for football games, basketball games and other sporting or club events. In addition, guards are used for graduations, jamborees, fire watches and any other assignments, where armed guards are needed.
 - i. Provide crowd control and security for athletics or special events.
 - ii. Assist stadium manager (football) and principal (basketball) or person in charge of other activities or events as instructed by them.

- iii. Officers must sign in for duty with the appropriate authority. Officers must be in uniform with proper company identification, on time and ready to work.
 - iv. Assignments will be a minimum of 4 hours.
 - vi. Armed security officers must have a valid Armed Guard License by the State of Tennessee when performing these duties.
3. The company must be able to supply a minimum of four (4) guards per shift.
 4. Officers must be in uniform and have the proper company identification.
 5. The company must be able to supply guards within a reasonable time when needed during an emergency.